



**SAMPLE SITE SPECIFIC SAFETY PROGRAM FORM
NJSDA FORM 1**

INSTRUCTIONS: *This form is a template to be utilized by the Prime Contractor who needs guidance in generating an OSHA and NJSDA contractually required site specific health and safety plan for all School Facilities projects. This form is to be completed at or in advance of the preconstruction conference. Completed plan gets forwarded to the assigned Authority Project Manager who distributes to the NJSDA Safety Unit for review and acceptance. Safety Manual reference sections are listed on last page of form.*

Project name:

Project address:

Contract No.:

School district:

Prime Contractor name:

Date:

FIELD SUPERVISOR ASSIGNED TO THIS PROJECT:

Name:

Office and cell numbers:

SAFETY COORDINATOR ASSIGNED TO THIS PROJECT:

Name:

Office and cell numbers:

EMERGENCY CONTACT INFORMATION:

IN CASE OF AN EMERGENCY CALL 911

FIRE DEPARTMENT CALL 911

POLICE DEPARTMENT CALL 911

EMERGENCY MEDICAL ASSISTANCE CALL 911

Local Fire Non-Emergency #: _____

Local Police Non-Emergency #: _____

Hospital Name: _____

Directions to Hospital: *(Attach map highlighting route from construction site address to designated hospital address.)*



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OTHER EMERGENCY CONTACTS:

OSHA: 1-800-321-6742

NJ Dept. of Environmental Protection: 1-877-927-6337

Prime Contractor Primary Contact: _____

Primary Phone & Cell #: _____

Prime Contractor's Secondary Contact (can be reached 24 hrs/day): _____

Secondary Phone & Cell #: _____

INTRODUCTION:

The purpose of this SSHSP is to set forth, in an orderly and logical fashion, appropriate health and safety procedures to be followed during onsite construction activities at all School Facilities Projects.

During the performance of the task to be performed, this SSHSP identifies potential hazards that Prime Contractor or subcontractor employees may be exposed to. No employee shall participate on this job site without having read this plan in its entirety. This plan has been developed to be as complete as possible; however, should conditions dictate revisions or additions to this plan, amendments shall be drafted, added, and distributed as required by the Authority. This plan works in concert with OSHA standards, CFR 1926, Environmental Protection Agency regulations, National Fire Protection Association Codes, and any other applicable codes stated in the Contract. It shall be the Prime Contractor's responsibility to ensure that all of its subcontractors comply with the provisions set forth in this plan.

STATEMENT OF COMPANY'S SAFETY GOALS AND OBJECTIVES:

(Insert content)



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GENERAL DESCRIPTION OF PROJECT SCOPE:

(Insert content)

EMPLOYEE AWARENESS OF SAFETY:

Describe methods used to foster or promote employee awareness of health and safety matters *(e.g. safety meetings, incentives, etc.)*

(Insert content)

SITE COMPLIANCE:

Provide a general management plan for the SSHSP, including the names and assigned responsibilities of persons that ensure compliance at the worksite:

(Insert content)



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SUBPART D – OCCUPATIONAL HEALTH AND ENVIRONMENTAL CONTROLS:

Are there any special environmental conditions that require special attention: *(Identify any radiation that may exist as part of your work, including but not limited to, any laser technology and/or any testing equipment.)*

(Insert content)

PROPOSED CONTROLS:

Work practices, personal protective equipment, training, and/or emergency procedures that will be used to ensure the safety of employees and the general public, against the hazards identified above:

(Insert content)

COMPETENT PERSONS:

As applicable, identify the qualified and/or certified person(s) responsible for oversight of a particular hazardous operation. The Competent Person is required to conduct daily, documented site inspections.

Competent Person(s): *(list)*

SUBCONTRACTOR(S):

List all trades working on this activity:

(Insert content)



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SUBPART E – PERSONAL PROTECTIVE EQUIPMENT (PPE):

Identify if there are any special conditions that require unusual apparatus, additional PPE (respiratory, overhead, chemical concerns, etc.):

(Insert content)

PROPOSED CONTROLS:

Work practices, personal protective equipment, training, and/or emergency procedures that will be used to ensure the safety of employees and the general public, against the hazards identified above:

(Insert content)

COMPETENT PERSONS:

As applicable, identify the qualified and/or certified person(s) responsible for oversight of a particular hazardous operation. The Competent Person is required to conduct daily, documented site inspections.

Competent Person(s): *(list)*

SUBCONTRACTOR(S):

List all trades working on this activity:

(Insert content)



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SUBPART F – FIRE PROTECTION AND PREVENTION:

Identify areas where extinguishers, entry of fire department, collaboration of fire department and site, storage of tanks, etc., must be considered. Discuss fire protection of existing facilities:

(Insert content)

PROPOSED CONTROLS:

Work practices, personal protective equipment, training, and/or emergency procedures that will be used to ensure the safety of employees and the general public, against the hazards identified above:

(Insert content)

COMPETENT PERSONS:

As applicable, identify the qualified and/or certified person(s) responsible for oversight of a particular hazardous operation. The Competent Person is required to conduct daily, documented site inspections.

Competent Person(s): *(list)*

SUBCONTRACTOR(S):

List all trades working on this activity:

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SUBPART G – SIGNS, SIGNALS, AND BARRICADES:

Identify any signage, such as directional, entry, labeling, hazmat, storage, fencing, etc. This shall include any areas that need to be barricaded. Also provide a Sidewalk Bridging Plan, if applicable:

(Insert content)

PROPOSED CONTROLS:

Work practices, personal protective equipment, training, and/or emergency procedures that will be used to ensure the safety of employees and the general public, against the hazards identified above:

(Insert content)

COMPETENT PERSONS:

As applicable, identify the qualified and/or certified person(s) responsible for oversight of a particular hazardous operation. The Competent Person is required to conduct daily, documented site inspections.

Competent Person(s): *(list)*

SUBCONTRACTOR(S):

List all trades working on this activity:

(Insert content)



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SUBPART H – MATERIALS HANDLING, STORAGE, USE, AND DISPOSAL:

Identify any special conditions that exist such as contaminated materials, handling of material around occupied spaces on and off site, placement of disposal area, etc. Include discussion of trucking routes to and from site as applicable:

(Insert content)

PROPOSED CONTROLS:

Work practices, personal protective equipment, training, and/or emergency procedures that will be used to ensure the safety of employees and the general public, against the hazards identified above:

(Insert content)

COMPETENT PERSONS:

As applicable, identify the qualified and/or certified person(s) responsible for oversight of a particular hazardous operation. The Competent Person is required to conduct daily, documented site inspections.

Competent Person(s): *(list)*

SUBCONTRACTOR(S):

List all trades working on this activity:

(Insert content)



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SUBPART I – TOOLS-HAND AND POWER:

Identify any special conditions that apply:

(Insert content)

PROPOSED CONTROLS:

Work practices, personal protective equipment, training, and/or emergency procedures that will be used to ensure the safety of employees and the general public, against the hazards identified above:

(Insert content)

COMPETENT PERSONS:

As applicable, identify the qualified and/or certified person(s) responsible for oversight of a particular hazardous operation. The Competent Person is required to conduct daily, documented site inspections.

Competent Person(s): *(list)*

SUBCONTRACTOR(S):

List all trades working on this activity:

(Insert content)



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SUBPART J – WELDING AND CUTTING:

Identify any special conditions that apply:

(Insert content)

PROPOSED CONTROLS:

Work practices, personal protective equipment, training, and/or emergency procedures that will be used to ensure the safety of employees and the general public, against the hazards identified above:

(Insert content)

COMPETENT PERSONS:

As applicable, identify the qualified and/or certified person(s) responsible for oversight of a particular hazardous operation. The Competent Person is required to conduct daily, documented site inspections.

Competent Person(s): *(list)*

SUBCONTRACTOR(S):

List all trades working on this activity:

(Insert content)



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SUBPART K – ELECTRICAL:

Identify any specific site conditions relative to power entering the job site and temporary power locations. Also include discussions relative to transformers, overhead power lines, high-tension power lines, etc.:

(Insert content)

PROPOSED CONTROLS:

Work practices, personal protective equipment, training, and/or emergency procedures that will be used to ensure the safety of employees and the general public, against the hazards identified above:

(Insert content)

COMPETENT PERSONS:

As applicable, identify the qualified and/or certified person(s) responsible for oversight of a particular hazardous operation. The Competent Person is required to conduct daily, documented site inspections.

Competent Person(s): *(list)*

SUBCONTRACTOR(S):

List all trades working on this activity:

(Insert content)



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SUBPART L – SCAFFOLDS:

Submit Scaffolding Plan in sketch form to CM and NJSDA:

(Insert content)

PROPOSED CONTROLS:

Work practices, personal protective equipment, training, and/or emergency procedures that will be used to ensure the safety of employees and the general public, against the hazards identified above:

(Insert content)

COMPETENT PERSONS:

As applicable, identify the qualified and/or certified person(s) responsible for oversight of a particular hazardous operation. The Competent Person is required to conduct daily, documented site inspections.

Competent Person(s): *(list)*

SUBCONTRACTOR(S):

List all trades working on this activity:

(Insert content)



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SUBPART M – FALL PROTECTION:

Identify any special conditions that may apply:

(Insert content)

PROPOSED CONTROLS:

Work practices, personal protective equipment, training, and/or emergency procedures that will be used to ensure the safety of employees and the general public, against the hazards identified above:

(Insert content)

COMPETENT PERSONS:

As applicable, identify the qualified and/or certified person(s) responsible for oversight of a particular hazardous operation. The Competent Person is required to conduct daily, documented site inspections.

Competent Person(s): *(list)*

SUBCONTRACTOR(S):

List all trades working on this activity:

(Insert content)



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SUBPART N – HELICOPTERS, HOISTS, ELEVATORS AND CONVEYORS:

Identify any special conditions that may apply:

(Insert content)

PROPOSED CONTROLS:

Work practices, personal protective equipment, training, and/or emergency procedures that will be used to ensure the safety of employees and the general public, against the hazards identified above:

(Insert content)

COMPETENT PERSONS:

As applicable, identify the qualified and/or certified person(s) responsible for oversight of a particular hazardous operation. The Competent Person is required to conduct daily, documented site inspections.

Competent Person(s): *(list)*

SUBCONTRACTOR(S):

List all trades working on this activity:

(Insert content)



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SUBPART O – MOTOR VEHICLES, MECHANIZED EQUIPMENT, ETC.:

Identify any special conditions that may apply:

(Insert content)

PROPOSED CONTROLS:

Work practices, personal protective equipment, training, and/or emergency procedures that will be used to ensure the safety of employees and the general public, against the hazards identified above:

(Insert content)

COMPETENT PERSONS:

As applicable, identify the qualified and/or certified person(s) responsible for oversight of a particular hazardous operation. The Competent Person is required to conduct daily, documented site inspections.

Competent Person(s): *(list)*

SUBCONTRACTOR(S):

List all trades working on this activity:

(Insert content)



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SUBPART P – EXCAVATIONS.:

Identify any special materials or applications such as cofferdams, sheeting, shoring, etc.:

(Insert content)

PROPOSED CONTROLS:

Work practices, personal protective equipment, training, and/or emergency procedures that will be used to ensure the safety of employees and the general public, against the hazards identified above:

(Insert content)

COMPETENT PERSONS:

As applicable, identify the qualified and/or certified person(s) responsible for oversight of a particular hazardous operation. The Competent Person is required to conduct daily, documented site inspections.

Competent Person(s): *(list)*

SUBCONTRACTOR(S):

List all trades working on this activity:

(Insert content)



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SUBPART Q – CONCRETE AND MASONRY CONSTRUCTION:

Identify any special conditions that apply:

(Insert content)

PROPOSED CONTROLS:

Work practices, personal protective equipment, training, and/or emergency procedures that will be used to ensure the safety of employees and the general public, against the hazards identified above:

(Insert content)

COMPETENT PERSONS:

As applicable, identify the qualified and/or certified person(s) responsible for oversight of a particular hazardous operation. The Competent Person is required to conduct daily, documented site inspections.

Competent Person(s): *(list)*

SUBCONTRACTOR(S):

List all trades working on this activity:

(Insert content)



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SUBPART R – STEEL ERECTION (AND PRECAST CONCRETE ERECTION):

Provide erection sequences and crane locations as a part of the Site Logistics Plan. Identify special soil conditions that may have an impact on bearing capacity for erection equipment. If available, provide Site Logistics Plan:

(Insert content)

PROPOSED CONTROLS:

Work practices, personal protective equipment, training, and/or emergency procedures that will be used to ensure the safety of employees and the general public, against the hazards identified above:

(Insert content)

COMPETENT PERSONS:

As applicable, identify the qualified and/or certified person(s) responsible for oversight of a particular hazardous operation. The Competent Person is required to conduct daily, documented site inspections.

Competent Person(s): *(list)*

SUBCONTRACTOR(S):

List all trades working on this activity:

(Insert content)



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SUBPART S – TUNNELS AND SHAFTS, CAISSONS, COFFERDAMS, ETC.:

Identify if this section applies or not:

(Insert content)

PROPOSED CONTROLS:

Work practices, personal protective equipment, training, and/or emergency procedures that will be used to ensure the safety of employees and the general public, against the hazards identified above:

(Insert content)

COMPETENT PERSONS:

As applicable, identify the qualified and/or certified person(s) responsible for oversight of a particular hazardous operation. The Competent Person is required to conduct daily, documented site inspections.

Competent Person(s): *(list)*

SUBCONTRACTOR(S):

List all trades working on this activity:

(Insert content)



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SUBPART T – DEMOLITION:

Identify demolition required in and outside of occupied spaces. Identify specific environmentally hazardous materials that may be encountered, such as underground storage tanks (UST), etc.:

(Insert content)

PROPOSED CONTROLS:

Work practices, personal protective equipment, training, and/or emergency procedures that will be used to ensure the safety of employees and the general public, against the hazards identified above:

(Insert content)

COMPETENT PERSONS:

As applicable, identify the qualified and/or certified person(s) responsible for oversight of a particular hazardous operation. The Competent Person is required to conduct daily, documented site inspections.

Competent Person(s): *(list)*

SUBCONTRACTOR(S):

List all trades working on this activity:

(Insert content)



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SUBPART U – BLASTING AND USE OF EXPLOSIVES:

Identify if this section applies. If it applies, provide specifics:

(Insert content)

PROPOSED CONTROLS:

Work practices, personal protective equipment, training, and/or emergency procedures that will be used to ensure the safety of employees and the general public, against the hazards identified above:

(Insert content)

COMPETENT PERSONS:

As applicable, identify the qualified and/or certified person(s) responsible for oversight of a particular hazardous operation. The Competent Person is required to conduct daily, documented site inspections.

Competent Person(s): *(list)*

SUBCONTRACTOR(S):

List all trades working on this activity:

(Insert content)



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SUBPART V – POWER TRANSMISSION AND DISTRIBUTION:

Identify any specific site conditions relative to power entering the job site and temporary power locations. Also include discussions relative to transformers, overhead power lines, high-tension power lines, etc.:

(Insert content)

PROPOSED CONTROLS:

Work practices, personal protective equipment, training, and/or emergency procedures that will be used to ensure the safety of employees and the general public, against the hazards identified above:

(Insert content)

COMPETENT PERSONS:

As applicable, identify the qualified and/or certified person(s) responsible for oversight of a particular hazardous operation. The Competent Person is required to conduct daily, documented site inspections.

Competent Person(s): *(list)*

SUBCONTRACTOR(S):

List all trades working on this activity:

(Insert content)



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SUBPART W – ROLLOVER PROTECTIVE STRUCTURES, OVERHEAD PROTECTION:

Identify any special conditions that apply:

(Insert content)

PROPOSED CONTROLS:

Work practices, personal protective equipment, training, and/or emergency procedures that will be used to ensure the safety of employees and the general public, against the hazards identified above:

(Insert content)

COMPETENT PERSONS:

As applicable, identify the qualified and/or certified person(s) responsible for oversight of a particular hazardous operation. The Competent Person is required to conduct daily, documented site inspections.

Competent Person(s): *(list)*

SUBCONTRACTOR(S):

List all trades working on this activity:

(Insert content)



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SUBPART X – STAIRWAYS AND LADDERS:

Identify any special conditions that apply:

(Insert content)

PROPOSED CONTROLS:

Work practices, personal protective equipment, training, and/or emergency procedures that will be used to ensure the safety of employees and the general public, against the hazards identified above:

(Insert content)

COMPETENT PERSONS:

As applicable, identify the qualified and/or certified person(s) responsible for oversight of a particular hazardous operation. The Competent Person is required to conduct daily, documented site inspections.

Competent Person(s): *(list)*

SUBCONTRACTOR(S):

List all trades working on this activity:

(Insert content)



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SUBPART Y – COMMERCIAL DIVING OPERATIONS:

Identify any special conditions that apply:

(Insert content)

PROPOSED CONTROLS:

Work practices, personal protective equipment, training, and/or emergency procedures that will be used to ensure the safety of employees and the general public, against the hazards identified above:

(Insert content)

COMPETENT PERSONS:

As applicable, identify the qualified and/or certified person(s) responsible for oversight of a particular hazardous operation. The Competent Person is required to conduct daily, documented site inspections.

Competent Person(s): *(list)*

SUBCONTRACTOR(S):

List all trades working on this activity:

(Insert content)



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SUBPART Z – TOXIC AND HAZARDOUS SUBSTANCES:

Identify special and/or unusual substances that may be required as part of this project:

(Insert content)

PROPOSED CONTROLS:

Work practices, personal protective equipment, training, and/or emergency procedures that will be used to ensure the safety of employees and the general public, against the hazards identified above:

(Insert content)

COMPETENT PERSONS:

As applicable, identify the qualified and/or certified person(s) responsible for oversight of a particular hazardous operation. The Competent Person is required to conduct daily, documented site inspections.

Competent Person(s): *(list)*

SUBCONTRACTOR(S):

List all trades working on this activity:

(Insert content)



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SUBPART AA – CONFINED SPACES IN CONSTRUCTION:

Identify special and/or unusual substances that may be required as part of this project:

(Insert content)

PROPOSED CONTROLS:

Work practices, personal protective equipment, training, and/or emergency procedures that will be used to ensure the safety of employees and the general public, against the hazards identified above:

(Insert content)

COMPETENT PERSONS:

As applicable, identify the qualified and/or certified person(s) responsible for oversight of a particular hazardous operation. The Competent Person is required to conduct daily, documented site inspections.

Competent Person(s): *(list)*

SUBCONTRACTOR(S):

List all trades working on this activity:

(Insert content)



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SUBPART CC – CRANES AND DERRICKS IN CONSTRUCTION:

Identify special and/or unusual substances that may be required as part of this project:

(Insert content)

PROPOSED CONTROLS:

Work practices, personal protective equipment, training, and/or emergency procedures that will be used to ensure the safety of employees and the general public, against the hazards identified above:

(Insert content)

COMPETENT PERSONS:

As applicable, identify the qualified and/or certified person(s) responsible for oversight of a particular hazardous operation. The Competent Person is required to conduct daily, documented site inspections.

Competent Person(s): *(list)*

SUBCONTRACTOR(S):

List all trades working on this activity:

(Insert content)

Safety Manual reference section(s) and page(s):

Page 6, 1.0 Introduction, item # 12.